



Arbeitgeberbescheinigung

- Bescheinigung des Arbeitsverhältnisses zwischen Reisendem und entsendendem Unternehmen
- Bitte in englisch oder japanisch auf Firmenbriefpapier verfassen
- Bitte laden Sie einen gut lesbaren Scan in Ihrem Auftrag hoch und senden Sie ein Original mit Ihren Unterlagen an die DVKG

Vorlage – nächste Seite erhalten Sie eine Vorlage zum Ausfüllen.

To whom it may concern

City, Date

Employer certificate

Dear Ladies and Gentlemen,

This is to proof *Surname, Name, nationality*, holding passport with number *xxxxxxxxx*, born in *city, country*, on *birthdate* is employed with, *company name, address*, since *date* as *job title*.

We are intending to delegate *Surname, Name* to visit *company name, address* in Japan, in order to assist them in *task description*.

It is the plan, that *Surname, Name* will stay in Japan for *period in days*.

Company name will take over all costs accruing to travel and the stay in Japan.

Yours sincerely,

To whom it may concern

Employer certificate

Dear Ladies and Gentlemen,

This is to proof _____, _____, holding passport with number _____, born in _____, _____, on _____, is employed with, _____, _____, since _____ as _____.

We are intending to delegate _____, _____, to visit _____, _____ in Japan, in order to assist them in _____.

It is the plan, that _____, will stay in Japan for _____.

_____ will take over all costs accruing to travel and the stay in Japan.

Yours sincerely,